

KEY DECISION TAKEN BY AN OFFICER UNDER DELEGATED AUTHORITY

See over for instructions on how to use this form – all parts of this form must be completed. Type all information in the boxes. The boxes will expand to accommodate extra lines where needed.

1. Title of report

HR Software and Payroll Service

2. Reason for exemption (if any)

Commercially sensitive information

3. Decision maker

CEO and Director of Corporate Services

4. Date of Decision

28/7/21

5. Date report made available to decision maker

20/7/21

6. Decision

The CEO and Director of Corporate Services to award a contract for integrated HR and Payroll Services to the successful bidder.

7. Reason for decision

To award a contract for HR and Payroll Services as a result of the procurement exercise undertaken jointly on behalf of the London Boroughs of Merton and Sutton and the Royal Borough of Kingston.

8. Alternative options considered and why rejected

The current contract expires on the 31st March 2022 and there are no further options to extend the contract. The Council, in conjunction with Sutton and Kingston were required to put in place a new contract to commence from the 1st April 2022.


9. Documents relied on in addition to officer report

None

10. Declarations of Interest

None

11. Signature

Signature 
Date 28/7/21

Hanna Duff.

Signature:

Date: 28 July 2021

12. Publication of this decision and call in provision

Send this form and the officer report to democratic.services@merton.gov.uk for publication. Publication will take place within two days. The call-in deadline will be at Noon on the third working day following publication.

IMPORTANT – this decision should not be implemented until the call-in period has elapsed

